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## Skipping Australia Annual General Meeting

**Date/Time:** 1800hrs 5 June 2016  
**Location:** Theatre, National Netball Centre, Homebush, NSW  
**Attendees:** See list below  
**Purpose:** AGM

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### 1. Attendees – 2015 Committee

- a. President – Brendan Davis
- b. Vice President – Taryn Hodgson
- c. Secretary – John Tucker
- d. Treasurer – Luke Winstanley
- e. Website – Craig Gilbert
- f. Coaching Director - Vacant
- g. Chair Rules – TK Ogawa
- h. Rules – Carolyn Barker
- i. Rules – Taryn Hodgson

### 2. Attendees – Non Committee

- a. See attached list

### 3. Apologies

- a. Rules Committee – Nicole Brown,

### 4. Meeting Opening and Previous Minutes

The President opened the meeting at 1800hrs. The previous AGM minutes were discussed and agreed they were accurate.

**Motion Proposed:** Taryn Hodgson

**Motion Seconded:** John Tucker

**Outcome:** Carried

### 5. MATTERS ARISING FROM MINUTES

There were no actions arising from previous minutes. All actions that remained outstanding were carried forward to New Business for prioritisation and discussion at 2016 AGM.

### 6. Agenda General Business

<b>a. President's Annual Report</b>
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The President presented a verbal Annual Report, which outlined major Association activities and successes over the previous 12 months including hosting the Australian Rope Skipping Championships and the preparations for the upcoming 2016 World Championships in Sweden.

Further, he discussed the pending bid for Australia to host the 2018 World Championships and the work undertaken to get us to this stage. The President wanted to thank everyone involved in running and supporting the Association, which contributed to the overall success, and drew special attention to a few members in particular;

- Taryn Hodgson for her work to date on the WC18 Bid Submission.
- Carolyn Barker and her team of dedicated individuals for the excellent work on the Skills and Coaching development package.
- Belinda Winstanley for establishing the new Website and Facebook upgrades.
- Jeff Brennan for his ongoing support and performance as Announcer at many National competitions, and his generosity for this sport.
- Craig Gilbert for his ongoing support as Mr Music and technical support.
- TK Ogawa for his tireless effort in putting together the Nationals Competition program and leading the Rules Sub Committee.

**Motion Proposed:** Luke Winstanley

**Motion Seconded:** John Tucker

**Outcome:** Carried

#### **b. Audited Statement of Accounts**

The Treasurer presented the Financial Report, available for review on request, which demonstrated a successful year for Skipping Australia with an overall deficit generated for the Association (c\$75,000 to c\$65,000), but still leaving the Association in a strong financial position.

The Exec of Skipping Australia all met in Canberra in September 15 to plan out the next five years for the Association; including formalising our alliance with the Heart Foundation.

The Auditor independent report strongly supported the Treasurer's processes and systems.

**Motion Proposed:** Taryn Hodgson

**Motion Seconded:** Belinda Winstanley

**Outcome:** Carried

#### **c. Election of Office Bearers**

The President vacated all Office Bearers and called for nominations to fill vacant positions.

Several changes to Committee positions were proposed with the role descriptions read out by the President before calling for nominations.

The following people were successful in winning Office Bearer committee positions, with the listed proposers and seconder's.

- President** – Luke Winstanley (Nominated TK Ogawa, Seconded Taryn Hodgson)
- Vice President** – Taryn Hodgson (Nominated Brendan Davis, Seconded Luke Winstanley)
- Secretary** – John Tucker (Nominated Brendan Davis, Seconded Luke Winstanley)
- Treasurer** – Brendan Davis (Nominated Brendan Davis, Seconded Jackalyn Robba)
- Coaching Director** - Vacant

**Outcome:** Carried

#### **d. Election of Ordinary Committee Members**

The President vacated all non Office Bearers and called for nominations to fill vacant positions.

The President led a discussion and handed the floor to TK Ogawa to discuss the important role the Rules Committee would play in the future. TK advised the Skipping Australia Rules needed a comprehensive review and this should be done before the next National Championships.

TK suggested that each Australian State (where possible) should have at least one representative and suggested the Rules Committee expand to cater for this possibility. TK further suggested that this should expand in the future to cater for SA and VIC Clubs.

The members attending the AGM overwhelmingly agreed with TKs proposal and the following people were nominated by those attending and individually accepted their nominations;

- a. **Chair Rules** – TK Ogawa (NSW)
- b. **Rules** – Nicole Brown (NSW)
- c. **Rules** – Carolyn Barker (QLD)
- d. **Rules** – Taryn Hodgson (QLD)
- e. **Rules** – Ellie Metyard (QLD)
- f. **Rules** – Eliza Pridham (NT)
- g. **Rules** – Kim Rowe (NT)

**Outcome:** Carried

The following two vacancies were also confirmed at the meeting;

- a. **Website** – Ben Cooper (Nominated Carolyn Barker, Seconded Taryn Hodgson)
- b. **Music and Tech Director** – Craig Gilbert (Nominated Luke Winstanley, Seconded Brendan Davis)

At this time the President advised that Jeff Brennan was retiring from his position as ‘Announcer’ at the National Championships and he was publicly thanked for his support and service over the years.

**Outcome:** Carried

The new President took over the meeting and chaired the remainder of the AGM.

<b>e. Australian Sports Commission – National Sporting Organisation (NSO)</b>
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The President discussed the overall process for Skipping Australia to be recognised as a sport with the Australian Sports Commission. Having this accreditation will assist us with achieving our longer term plans within the sport and will allow us to bid for government funding downstream.

Essentially, the following still needs to occur before we submit our proposal to ASC;

- ASC Checklist is about 60% complete
- 1000 members/officials/coaches/volunteers required to make the claim. We have approx. 500 skippers, rec skippers, coaches, parents and officials
- Currently negotiating with Heart Foundation for a strategic alliance to include their demonstration squads to build our numbers to the required 1000,
- Finalise SA Strategic Plan,
- Finalise a Risk Management Strategy,
- Finalise the ASADA Compliant Drug Policy
- Finalise the Member Protection Policy

Proposal will then be drafted and released for review. The plan is to submit the proposal to Australian Sports Commission in November 2016.

<b>f. Insurance – National Approach</b>
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The President, in his former role as Treasurer, indicated that a review of current insurance policies revealed that some SA clubs were maintaining their own insurance policies, and some were using SA insurance policies.

This review discovered the SA insurance was sufficient to meet everyone's needs providing all clubs were affiliated with SA. The analysis considered that by using a national approach, this would likely result in lower costs for those maintaining their own insurance, and only minimal increase for the SA insurance policy.

Treasurer committed to investigating everyone Club/School Group's needs and pursue a single policy. Essentially, it would appear that club insurance is not required as the SA insurance covers all events held by clubs, including State events and demonstrations. The only change needed was for the individual clubs to advise their affiliated events on the Skipping Australia website calendar.

The current costs for SA insurance was \$3660 and included Access to Management Malpractice, Public Liability and Public Indemnity for \$10m. To add the Skipper Medical insurance was only another \$1200 per annum and is similar to some clubs policy coverage.

There are now 14 affiliated Clubs/School Groups on the SA Insurance Policy. The current policy is limited to \$10m Public Liability and will be reviewed on next renewal to \$20m as requested by some members.

It was proposed this should commence in January 2017, when new memberships were due by 31 March 2017. The cost for membership to SA would remain at \$25 (same as last three years) with this component covering the insurance if it was utilised. Should a Club/School Group not want to use the SA insurance, no discount would apply as the Association needed this level of cover for the National Championships.

A few members suggested completing an audit six months after commencement.

**Motion Proposed:** Luke Winstanley

**Motion Seconded:** John Tucker

**Outcome:** Carried

Action: President to investigate and quote on amended insurance policies.

<b>g. Competitions Update – World Championships</b>
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World Championships -2016 update (Taryn Hodgson)

- Preparations are all going well with 97 members of Team Australia and 47 athletes attending the World Championships
- All members are registered with FISAC and ready to go
- Funding allocation pending 2016 Results – allocations made after results published
- Baseline funding can increase from this year's competition
- All transport and payment arrangements with FISAC are complete

2018 World Championships Update (Luke Winstanley)

- Bid submitted in May 16 to FISAC with Sydney Olympic Park as the proposed venue
- TK in a compromising position being President FISAC so FISAC Secretary General (Janet Locke) from Japan visited in May16 to inspect the proposed facilities
- Luke W hosted the visit with TK also attending
- Bid document has not been circulated/published yet, but is available at the Nationals for review if people would like to see it
- Wining Bid Announcement expected at the FISAC AGM in July 16

- Concerns as to whether we have the man power to run the competition if Australia wins the bid
- Subcommittee will need to be established if we win the bid

#### **h. Skills Development – Pathway for Excellence**

The committee spent a lot of time assisting Carolyn and her team to produce an excellent product for coach, official, athlete and supporter development via an electronic pathway for improvement.

Carolyn's team produced 5 electronic packages that will be sent to all clubs to assist with skipper and official development in our sport. The package can also assist as a training aid for coaches and is intended to be the baseline for future improvements for all clubs. Over 300 individual tricks have been catalogued, via video, from multiple angles so the user can see how the trick is completed in slow motion and provides an excellent method to visualise and learn new skills.

The tool can be used to aid in coaching, training, skills acquisition, counting, judging and all elements of our sport. The tools are excellent and we should try and protect them by keeping them off the Internet. They remain the intellectual property of Skipping Australia and we will strive to provide updates each year.

Action: President to send the tools to all clubs after minor amendments are made.

#### **i. Nationals Venue**

##### Nationals 2017

2017 is a qualifying year for 2018 World Championships. Lots of discussions about a new location (ie not Sydney, Canberra or Brisbane), but the forum suggested this might be saved for a non qualifying year where attendance, judging issues and quality of speed counters is less important.

In previous AGMs it has been decided to run Nationals Competitions on a rotational basis with QLD, NSW and ACT each taking a turn, year on year. 2017 has been identified as a QLD year and Skipping Queensland has volunteered to host the event 16-18Sep17 at a venue to be determined, but likely to be Gold Coast.

##### Nationals 2018

2018 tentatively in Sydney approximately 5-8 weeks period before the World Championships. If Sydney does not win the 2018 World Championships, this will be discussed at the 2017 AGM.

##### Nationals 2019

The AGM discussed the potential of Darwin potentially hosting the Nationals in 2019, to be raised at the next AGM

Action: Jenny Meteyard to advise Skipping Australia Exec Committee of 2017 venue in the next few weeks.

#### **7. General Business**

The committee discussed the following non-agenda items;

##### **a. Online Accreditation for Judging**

Jeff Brennan discussed the possibility of providing an online judging, scoring and qualification process to assist in training for judges and officials via his workplace - PCD Training. A demo was provided to the EXEC committee and the demonstration was very positive.

No decisions were made on this capability, but further discussion is to be had during the year. The online system has the ability to host virtual online tests, after viewing a video. The viewer can then be tested and assigned a score for their test. A certificate and log of activities can be managed via PCD Training at a minimal cost.

Action: President to investigate with Jeff Brennan and advise wider committee.

#### **b. FISAC IRSF (Oceania\_ Vice President Vacancy**

TK Ogawa advised the AGM that a vacancy for the above position has been created with the resignation of Antony Doyle during the year.

President called for nominations from the floor and two members submitted their nomination;

- Luke Winstanley
- Jackalyn Robba

TK discussed the role needed to focus on creating the Constitution, establishing a presence in the Oceanic region and creating momentum for Rope Skipping.

Both members were considered suitable and TK advised that at least two positions were needed as one would be President FISAC IRSF Oceania, and the other could be Vice President FISAC IRSF Oceania. It was decided that Luke would take the role as President, and Jackalyn fill the newly created Vice President role.

**Motion Proposed:** TK Ogawa

**Motion Seconded:** John Tucker, Secretary

**Outcome:** Carried

Action: Provide nomination advice to FISAC for vacant position.

#### **c. Technical Equipment – Purchase Request**

Craig Gilbert discussed the need to replace some equipment and requested funding for the following;

- 200 extra counters need to be purchased with 50 modified for scoring
- Purchase more cabling for counting systems
- \$1000 was requested as a maximum
- Craig to detail quote and send to the Executive prior to procurement

**Motion Proposed:** Brendan Davis

**Motion Seconded:** John Tucker

**Outcome:** Carried

Action: Craig to obtain quote and send to the Executive for action and approval to procure.

#### **d. Small Club Management**

Brian Grose discussed the need for Skipping Australia to look after smaller clubs and school groups as he offered that the larger clubs might have been dominating in recent years.

The AGM forum agreed and requested the SA committee to ensure communications were passed to ALL clubs and indicated that there was a miscommunication in early 2016 when the new rules were disseminated. The forum concurred that not all clubs received the advice in a timely manner and issues were not clarified until the Nationals competitions. This may have had a detrimental affect on smaller clubs results at the Nationals championships.

Caroline Barker suggested that Skipping Australia should fund coach and skippers to attend smaller clubs throughout the year to aid in development of the sport. Further, any new clubs should receive a visit with appropriate funding arranged to assist in their transition.

President suggested the new draft SA Strategic Plan included initiatives to cater for such activities and proposed a maximum of \$6,000 in the next FY should be targeted towards growing the sport.

Clubs wanting funding were requested to put a minor proposal together with outcomes and send to Committee for decision.

**Motion Proposed:** Carolyn Barker

**Motion Seconded:** John Tucker

**Outcome:** Carried

#### **e. Competition Floor Cameras**

It was decided that it was skippers' responsibility to provide video cameras for own speed events with the footage having to be a good quality otherwise the appeal would not be counted.

**Motion Proposed:** TK Ogawa

**Motion Seconded:** Luke Winstanley

**Outcome:** Carried

### **8. Meeting Closure**

The meeting was closed at 1938hrs.

### **9. Actions Arising Summary**

<b>Date Raised</b>	<b>No</b>	<b>Action Assignee</b>	<b>Action Item</b>	<b>Comment</b>
5Jun16	1	President	President to investigate and quote on amended insurance policies	
5Jun16	2	President	President to send the tools to all clubs after minor amendments are made.	
5Jun16	3	Jenny Meteyard	Jenny Meteyard to advise Skipping Australia Exec Committee of venue in the next few weeks	
5Jun16	4	President	President to investigate online training and accreditation with Jeff Brennan and advise wider committee.	
5Jun16	5	President	Provide nomination to FISAC for vacant position	
5Jun16	6	Craig Gilbert	Craig to obtain quote and send to the Executive for action and approval to procure	